



COLLEGE OF PROFESSIONAL STUDIES

OFFICE OF ACADEMIC & STUDENT SUPPORT SERVICES
280 Ryder Hall ♦ 360 Huntington Avenue ♦ Boston, MA 02115
Tel 617.373.2400 ♦ Fax 617.373.5545 ♦ www.northeastern.edu/cps

REQUEST FOR DEGREE AUDIT

INSTRUCTIONS:

- Use this form to request a degree audit to determine progress in your academic program.
Submit to the Office of Academic & Student Support Services and allow two to three weeks for the request to be processed.

PART I. STUDENT INFORMATION

Student name: Last (Family name) First (Given name) Middle

Mailing address: Street City State Zip code

Student ID: 000- Email address:

Primary telephone number: Current Program/Major:

PART II. REQUEST FOR DEGREE AUDIT

Have you been awarded transfer credits? Yes No

If yes, when and from what institution(s)?

When did you start taking classes at the College of Professional Studies?

Could you be listed with a different or maiden name? Yes No

If yes, please provide the name.

For which program are you requesting a degree audit?

- Level of program (Undergraduate/Graduate)
Type of program (Certificate, Associate, Bachelor, Master, Doctoral)
Program name

Student signature Date

FOR OFFICE USE ONLY

Date assigned: Assigned to:

Signature: Date complete:

Comments: